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Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Director of Training

DATE: 25 November 1959

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #45

1. ELINT

On 23 November 1959 Mr. [ ] Chief, Intelligence School, asked if PPS had any information in regard to the scheduling of future ELINT courses. Although it is understood that responsibility for this course is being transferred to the Operations School, it is assumed that [ ] will continue as chief instructor, at least for the next running. However, [ ] must have early confirmation of this in order to plan out [ ] work assignments on other training courses. Pursuant to instructions from ADTR to C/PPS, [ ] has prepared a memorandum to DD/P-TRO, OSI, and Chief, ELINT Staff, soliciting advice as to ELINT training requirements.

2. Reserve Training/Contingency Force Training Requirements

a. On 20 November, PP/PMD alerted OTR/PPS to a possible new training requirement, now under consideration in PMD, for [ ] training. If a firm requirement does materialize, PP/PMD will provide doctrine, plus a considerable body of material now available in that staff, to OTR.

[ ]  
year 1960 related to the CIA contingency force. These will include refresher training and possibly also a larger, comprehensive course for ex-JOT's or other young case officers who eventually would replace the present cadre of [ ] case officers.

c. PPS has referred to PO/TR the DD/P request for a roster of OTR volunteers for the Contingency Force. This roster will list OTR personnel and persons currently assigned to training duties in OTR and

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25 YEAR RE-REVIEW

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[ ] by Contingency Force professional or operational skill categories. The OTR list also will indicate language proficiencies.

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[ ] Also, OTR will suggest that in many instances a Contingency Task Force staff might well include a senior training officer who could assist the task force commander in developing training requirements, programs, and field training facilities and in the selection of trainees and of U. S. and indigenous training officers and instructors, etc. A further listing of such qualified senior training staff officer volunteers also will be supplied to [ ]

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d. On 23 November, [ ], both CIA Army reserve officers, met with Mr. [ ] to inquire into the feasibility of conducting possible two-week reserve training courses in Contingency Force operations [ ]. This course(s) would be in place of, or in addition to, the reserve training courses which already have been offered and tentatively scheduled for FY 1960 [ ].

Mr. [ ] iterated OTR's position that in view of the limited capacity [ ], the Agency's needs had to be met first, and that it was most desirable that our reserve training accomplish an Agency objective compatible with military reserve training criteria. He pointed out the management problem confronting the Agency supervisor of a reserve officer who absented himself from his job first for reserve training (15 days), then for Contingency Force training (two - four weeks?), plus annual leave, etc. It was agreed that "killing two birds with one stone"--reserve and CF training combined--was a desirable objective, and [ ] added that if this were the case, CF volunteers who are not reservists could attend a two-week reserve course to accomplish the CF training objective only. Certainly, an intensive two-week course would be more palatable to the supervisors; two-week courses could be scheduled more readily and be given more frequently and thus train, orient, or refresh more CF personnel in a comparable time. In so saying, OTR would insist that an OTR [ ] instructor be in charge of each course, but be assisted by reservists, CF volunteers, or [ ] officers as instructors, assistant instructors, etc. It was concluded that Cols. [ ] would discuss this proposal further with Col. Amory and with [ ] and if possible coordinate or include this

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requirement with other CF requirements being developed by [ ] PPS strongly endorses the reserve training proposal as being the most effective and fastest means of getting started on CF training. The pilot course or courses can well serve to produce training and operational doctrine as well as to orient the trainees in the objectives and characteristics of Contingency Force programs. The other, more conventional courses in [ ] would continue to provide refresher training to the specialists. Last, PPS would like to suggest that a cycle of [ ] training, Army Special Forces Training at Fort Bragg, and intelligence or counterintelligence training at Fort Holabird and/or Fort Meade would be of greater value to CIA than some of the training duty tours now accomplished by Agency reservists.

3. Educational Specialist

Dr. [ ] has been working with Mr. [ ] with respect to new building classroom designs, particularly with respect to audio visual facilities.

He has been working with Mr. [ ] with respect to any possible assistance he can give them with respect to instructor training and related aspects.

Dr. [ ] participated in the final briefing period on Wednesday afternoon with Mr. [ ]

4. OTR Emergency, Contingency, and War Plan

Col. [ ] of the War Plans Staff called at our office on 25 November. He has reviewed the OTR Emergency, Contingency, and War Plan and feels that our approach to the problem is an excellent one. He points out there are needs for minor rearrangements in the organization of the plan. The purpose of his visit was to look at some of the OTR component plans. Having seen a sampling of these, he is of the opinion that OTR should go ahead and publish its plans as they now stand and where subordinate plans are missing, indicate that they will be published at a later date. If all the component plans can be included with the OTR plan, he suggests that some of the detailed instructions now contained in our plan might more properly be in the school plans as instructions to their subordinate faculties.

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5. Vital Documents Program

25X1 Mr. [ ] has reported verbally [ ] problem with the vital documents program.

6. Revision of [ ] War Plans

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25X1 On 24 November [ ] of the War Plans Staff were here to coordinate instructions revising the [ ] 25X1  
 25X1 war plans. The instructions they were sending out had very little to do with OTR and Mr. [ ] signed off on them. While they were  
 25X1 here Mr. [ ] showed them the rough draft of our CIA code. Both agree (particularly [ ]) that the Agency has a real need to 25X1  
 publish something of this nature.

7. Language Awards Program

25X1 The study requested by DTR is in progress to see what actions can be taken to reduce costs for language awards during FY 60. The original amount budgeted for awards in FY 60 was approximately [ ] This was reduced to approximately [ ] when the 25X1  
 budget was reconsidered in September.

The Registrar is making a complete report of costs involved in the awards program. This will be analyzed by LAS and PPS to determine alternate courses of action which will be recommended to the Language Development Committee at a meeting scheduled O/A 9 December. In addition to proposing actions for Committee consideration which would reduce awards, a request will also be made to establish a cutoff date--probably 4 February--for persons applying for initial language tests. Those failing to meet this deadline without ample justification would be ineligible for retroactive awards. Such a move will wipe out the troublesome contingency costs hanging over our heads in the awards program.

It would appear that a complete plan, with alternate courses of action to achieve specified results, will be available well ahead of DTR's return and the plan will have been acted upon by the Language Development Committee.

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